# New Module (August 29): Business Continuity Management

🆕 **New Module Release**

We've just dropped a new module: **Business Continuity Management**

✨ **New Features:**

- **Project Charter**
  This section shows every project you've created

Create Project Charter

- Allows the user to Create a Project



-**Project Overview**: Fill in the overall project details including the name, sponsor, dates, and
objectives.

**Scope of the Project**: Identify the in-scope and out-of-scope elements, and project
goals.

**Key Milestones and Activities**: Outline the phases, milestones, and activities crucial to the.

project's success.

Project Nameeee ✏

Key Milestones and Activities ⓘ

Project Initiation ⓘ

Milestone ⓘ

⚑ Project Kickoff Meeting

Responsible ⓘ

Input Response ▾

Start Date ⓘ

MM/DD/YYYY hh:mm aa 🗓

End Date ⓘ

MM/DD/YYYY hh:mm aa 🗓

Description ⓘ

Conduct a kickoff meeting with all key stakeholders to discuss the project.

Planning ⓘ

Milestone ⓘ

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Planning ⓘ

Milestone ⓘ

⚑ Develop Project Plan

Responsible ⓘ

Input Response ▾

Start Date ⓘ

MM/DD/YYYY hh:mm aa 🗓

End Date ⓘ

MM/DD/YYYY hh:mm aa 🗓

Description ⓘ

Create a detailed project plan outlining the activities, resources, and timeline.

Training and Preparation ⓘ

Milestone ⓘ

⚑ Staff Training Session

Responsible ⓘ

Input Response ▾

Start Date ⓘ

MM/DD/YYYY hh:mm aa 🗓

End Date ⓘ

MM/DD/YYYY hh:mm aa 🗓

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⚑ Staff Training Session

Responsible ⓘ

Input Response ▾

Start Date ⓘ

MM/DD/YYYY hh:mm aa 🗓

End Date ⓘ

MM/DD/YYYY hh:mm aa 🗓

Description ⓘ

Conduct training sessions for key personnel on BCP protocols and procedures.

Executions ⓘ

Milestone ⓘ

⚑ Staff Training Session

Responsible ⓘ

Input Response ▾

Start Date ⓘ

MM/DD/YYYY hh:mm aa 🗓

End Date ⓘ

MM/DD/YYYY hh:mm aa 🗓

Description ⓘ

**Approval**: Specify the individuals responsible for approvals, reviews, and the dates these actions are confirmed.



**Business Continuity Plan Pilot**

Project Details Tab - This Tab is the default selected when you navigate to this page.

Project Description:

- This section shows the description of the Project

Project Goals:

 This section shows the Goal of the project.

In-Scopes and Out-of-Scopes:

- This section shows the in-scopes and out-of-scopes of the project.

Project Overview:

- This section shows the quick overview of the project such as Project Name, Project Manager, Project Sponsor, Project                      Start and End Date, Approval and Reviewer.

Key Milestones and Activities

- This section show the Project timeline including the Project Phase, Milestone Activities.

**BCP Maturity**



- Click "Assess BCP Maturity" to Assess BCP

- Rate your BCP from 1 to 10 to complete the BCP Maturity Assessment (all the following forms):

- Define BCP Scope, Objectives, and Stakeholders

- Conduct a BIA to Determine Acceptable RTOs and RPOs

- BIA results have been reviewed and updated within the last 12 months.

- Establish a BCMS to Govern and Improve Your BCP

- Crisis Management

- BCP Testing

- BCP Documentation Change Management
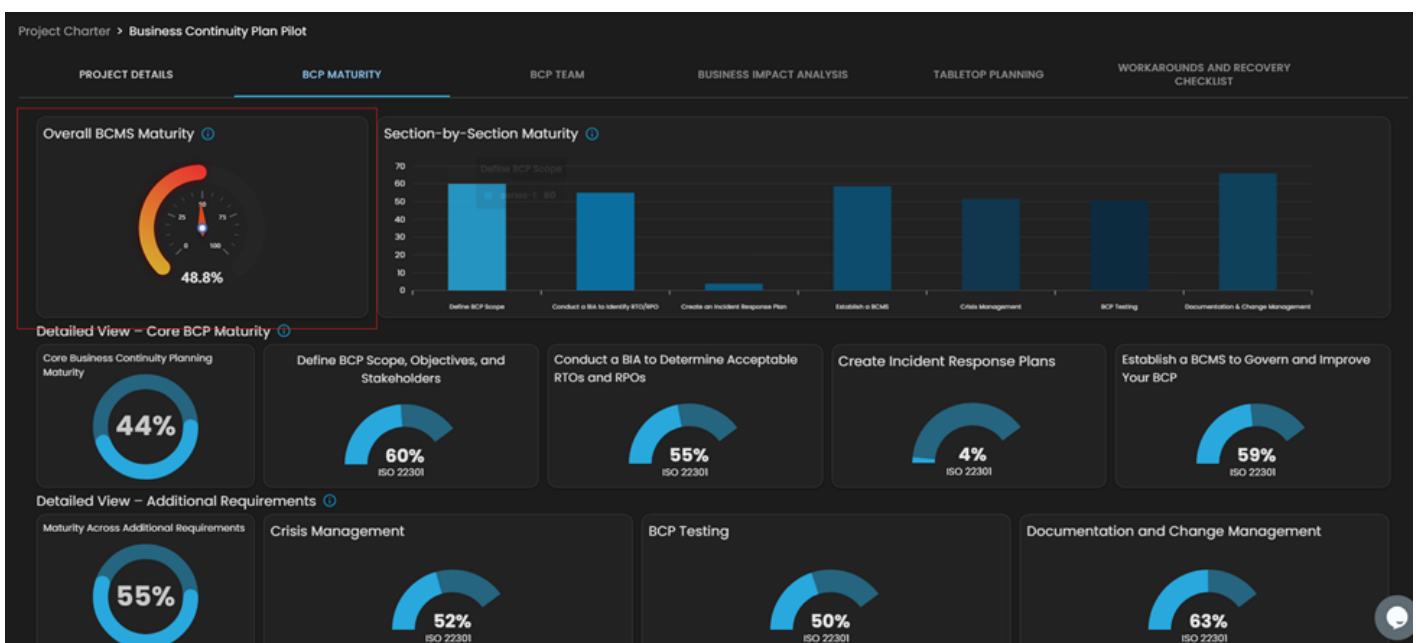
-Overall BCMS Maturity:

 - This section shows the overall score BCMS Maturity of your current project.
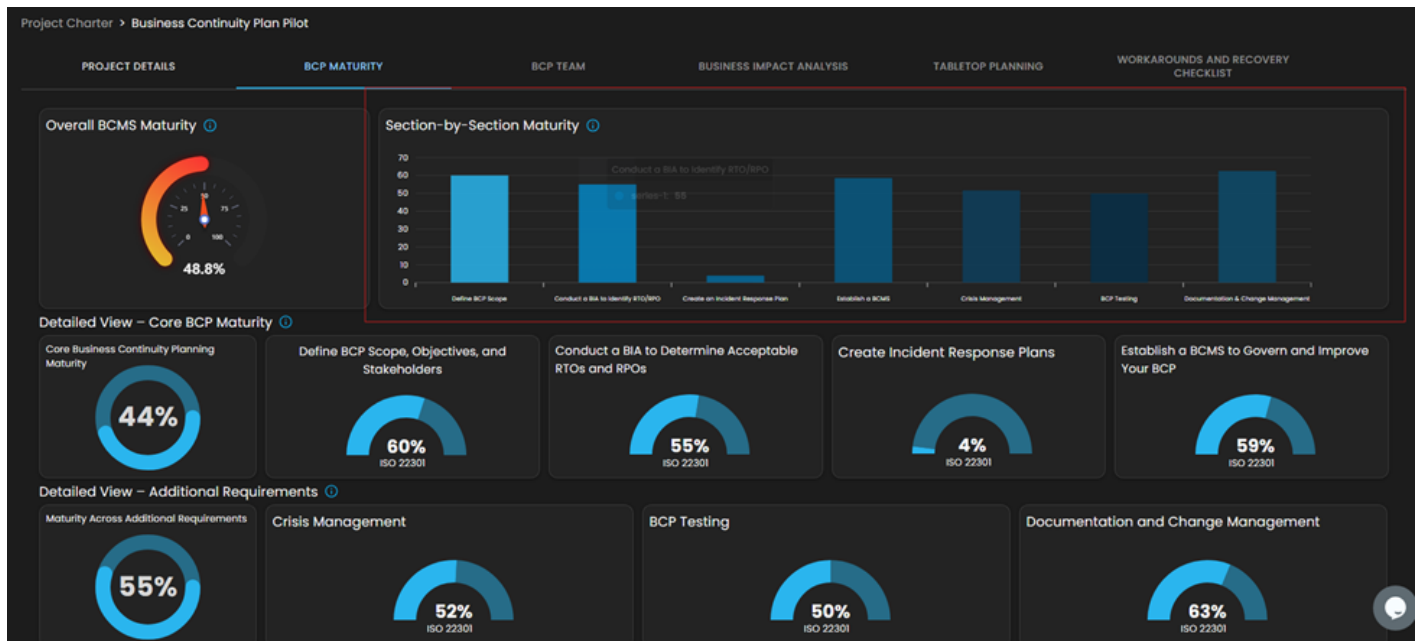


-Section-by-Section Maturity:

 - Shows a Bar graph view of your BCP Maturity



Detailed View – Core BCP Maturity:

 -This section shows a Pie and Donut chart of the your following BCP Maturity:

   - Define BCP Scope, Objectives, and Stakeholders

- Conduct a BIA to Determine Acceptable RTOs and RPOs
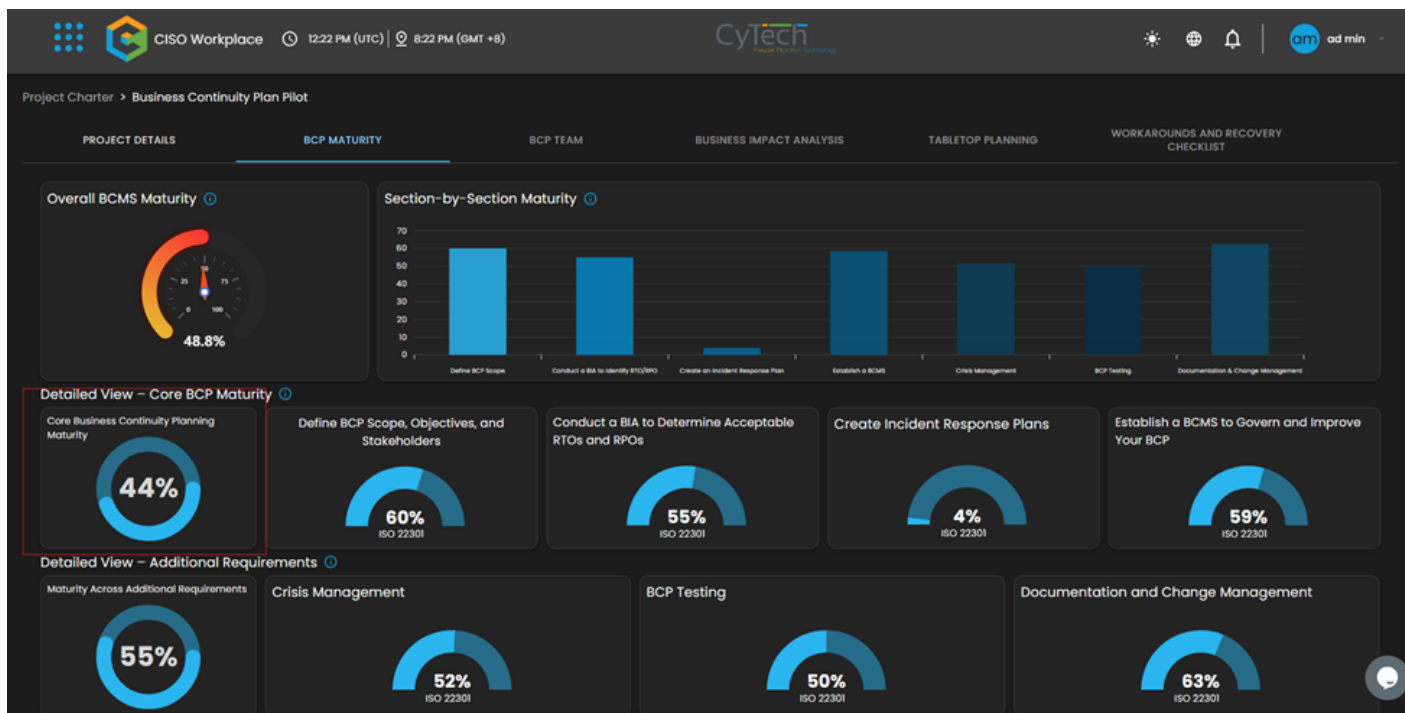
- Create Incident Response Plans

- Establish a BCMS to Govern and Improve Your BCP



-Core Business Continuity Planning Maturity: (Shows the overall score of your Core BCP Maturity)
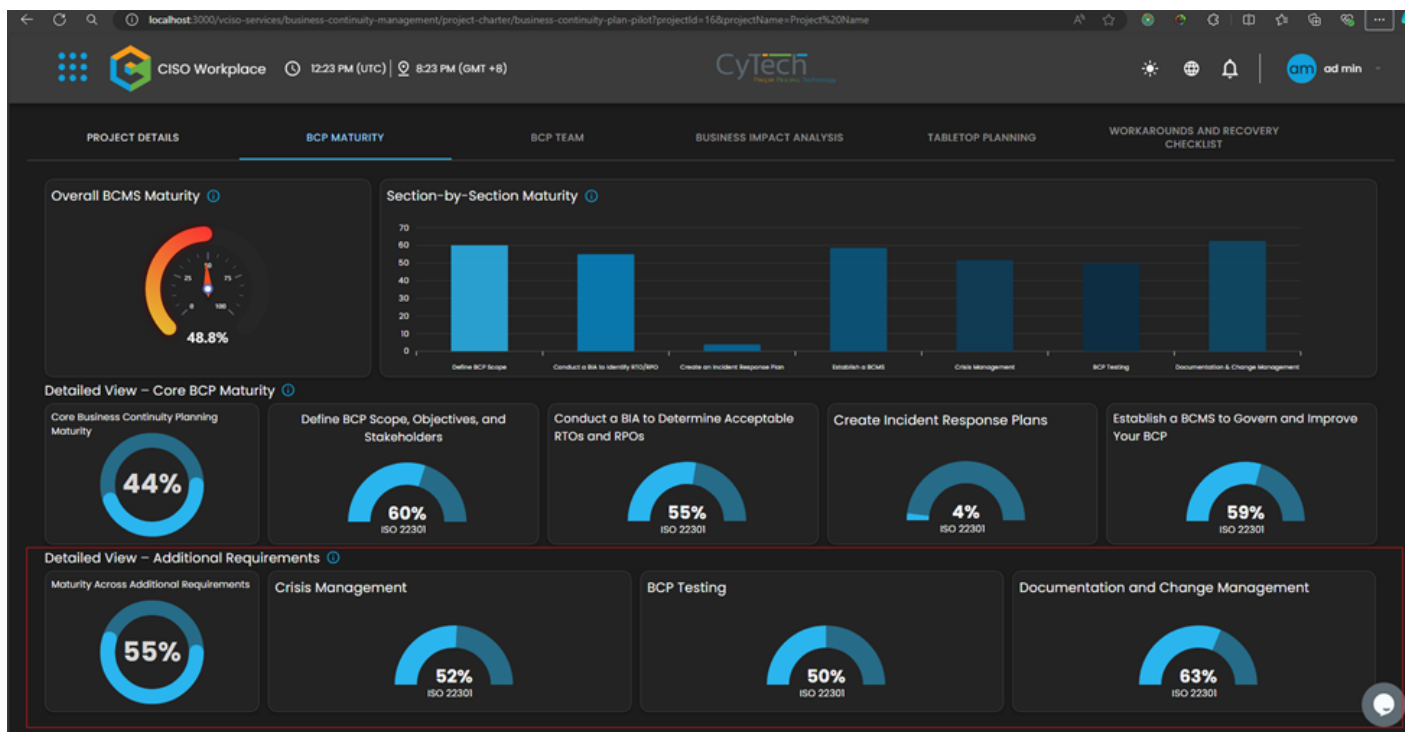


-Detailed View – Additional Requirements

  - This section shows a detailed view of the Additional Requirements such as:

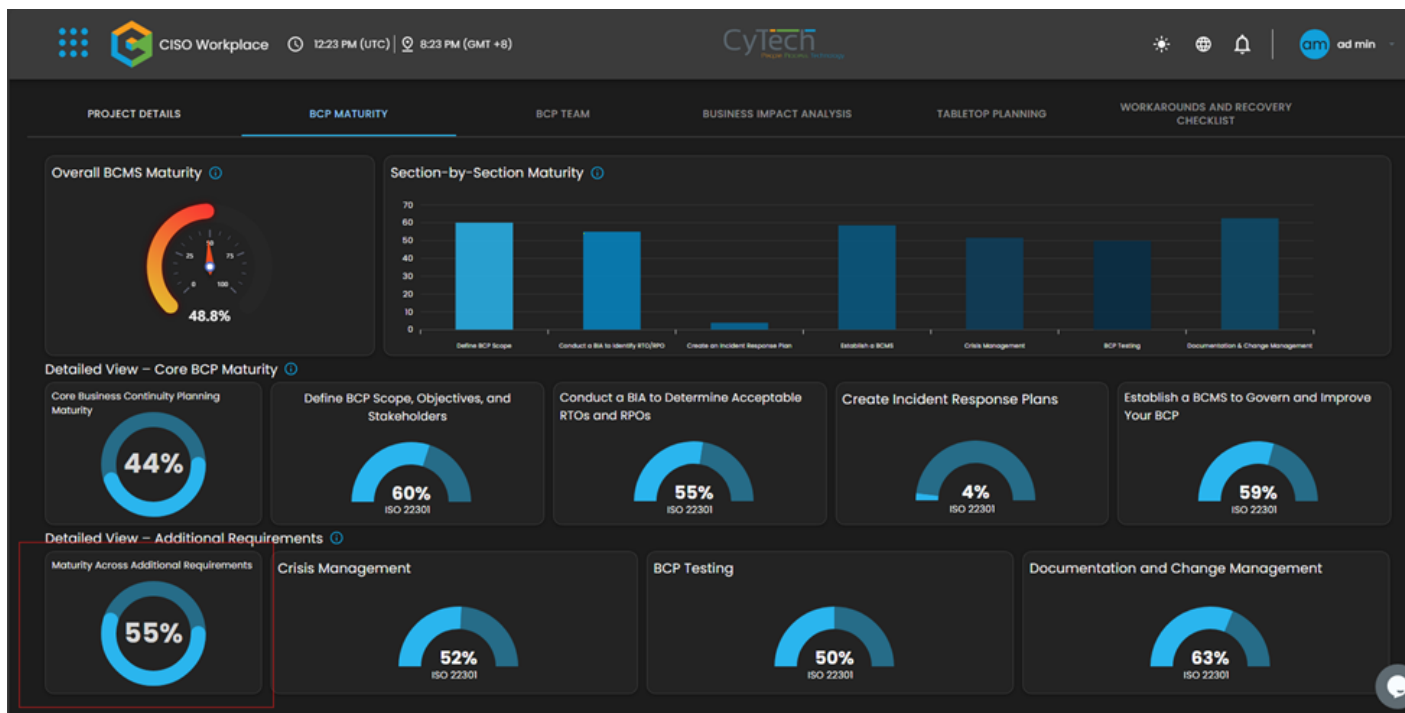- Crisis Management

- BCP Testing

- Documentation and Change Management



 -Maturity Across Additional Requirements: (Shows the overall score of the BCP Maturity Additional Requirements)

## 🔲 **Known Issue:**

- Render bulleted list in Text Field

## 🔲 **To be supported:**

- "Continue Later" Feature
- Tooltips
- BCP Team
- Business Impact Analysis
- Tabletop Planning
- Workaround and Recovery Playlist

## 🔲 **Limitations**

- "Edit" Mode is not yet supported



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